

THIS IS A RE-SOLICITATION OF PROGRAM 3551-S. SPECIFICATIONS HAVE BEEN REVISED.

U.S. GOVERNMENT PRINTING OFFICE

Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Oak Ridge National Lab Color Contract

as requisitioned from the U.S. Government Printing Office (GPO) by

Department of Energy, Oak Ridge National Laboratories
Oak Ridge, Tennessee

Single Award

The term of this contract is for the period of

Date of Award through September 30, 2005

BID OPENING: Bids shall be publicly opened at 2:00 p.m., prevailing Columbus, Ohio time on
September 24, 2004.

MAIL BID TO: U.S. GOVERNMENT PRINTING OFFICE, 1335 DUBLIN ROAD, SUITE 112-B,
COLUMBUS, OHIO 43215-7034. ENVELOPE MUST BE MARKED WITH PROGRAM NUMBER AND
BID OPENING DATE.

BIDDERS PLEASE NOTE: This is a new contract. No abstract is available. Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding.

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a 160-mile radius of Oak Ridge, Tennessee

BEFORE AWARD: ANY QUESTIONS CONCERNING THESE SPECIFICATIONS CALL
Linda Price (614) 488-4616, extension 22.

AFTER AWARD: REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR
John Bryan, (614) 488-4616, extension 19.

NO COLLECT CALLS

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 06/01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 08/02)).

GPO PUB. 310.2 IS AVAILABLE ON GPO WEB SITE AT
http://www.access.gpo.gov/procurement/ctterms/ct_title.html

GPO PUB. 310.1 IS AVAILABLE ON GPO WEB SITE AT
<http://www.access.gpo.gov/procurement/qatap/qatap1.html>

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR), are referenced in this solicitation. The offeror should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. Facsimile bids transmitted to GPO offices will not be considered.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II and III
- (b) Finishing (item related) Attributes -- Level II and III

NOTE: Quality Level III required on approximately 80% of the orders; the balance of orders, including some 4-color process orders, require Quality Level II. In the event that the quality level requested on the order is not clear, Quality Level III is inferred

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Camera Copy/Films/Disk or Approved Proofs
P-8. Halftone Match (Single and Double Impression)	Camera Copy/Films/Disk or Approved Proofs
P-9. Solid and Screen Tint Color Match	Pantone Matching System
P-10. Process Color Match	Camera Copy/Films/Disk or Approved Proofs

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Office of Financial Management, U.S. Government Printing Office, Washington, D.C. 20401.

NOTE: A copy of each invoice must be faxed to the Columbus RPPO at 614-488-9618, ATTN: John Bryan

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through September 30, 2005. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

DELIVERY/SHIPPING STATUS INFORMATION: The contractor is to use the GPO furnished form to report the delivery/shipment status on each order. The form is to be reproduced as needed by the contractor. This information **MUST** be furnished to GPO - Columbus, RPPO on each order. The information as contained on this form is to be faxed or called to the Columbus RPPO.

Fax Number (614) 488-9618
Telephone Number (614) 488-4616, extension 19
NO COLLECT CALLS

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of books and pamphlets and cut sheets requiring such operations as proofs, films/reproducibles, printing in up to 4 colors and 4-color process, binding, packing, and distribution.

TITLE: Oak Ridge National Laboratory Color Contract

FREQUENCY OF ORDERS/QUANTITY/NUMBER OF PAGES: Approximately 41 orders per year. Approximately 100 to 30,000 copies per order. Approximately 2 to 500 pages/covers per order. Anticipate the following:

A. CUT SHEETS:

<u>No. of Orders</u>	<u>Average Copies</u>
12	500
9	3,000
5	14,000

B. BOOKS AND PAMPHLETS:

	<u>No. of Orders</u>	<u>Average Pages/Covers</u>	<u>Average Copies</u>
Saddle Stitched:	2	40	500
	4	12	1,000
	2	40	1,500
	3	20	2,000
	1	12	10,000
	1	12	30,000
Perfect Bound:	1	400	1,000
Looseleaf:	1	200	2,000

TRIM SIZES: Up to and including 8-1/2 x 11". An occasional order may require trim sizes up to and including 17 x 11".

GOVERNMENT TO FURNISH: Camera Copy consisting of line art and digital files. Approximately 75% of the orders will be furnished as electronic files. Electronic files will be provided for the contractor from which they are to create new camera copy/film negatives/direct plate imaging. Files will be provided as follows:

Platform: Macintosh OS 9.2 or higher or Windows XP or higher

Media: CD-ROM's or DVD's

Software: Most current versions of: Adobe InDesign, Adobe PageMaker, QuarkXpress, FreeHand, Adobe Illustrator and PhotoShop, PDF files. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. This particularly includes symbol fonts like Zapf Dingbats and Carta. The data will originate on platforms utilizing a visual (i.e. laser or similar proof) which will be provided for margins, format, content, and proofreading purposes only and is NOT to be used as camera copy. Part of the visual may be low-resolution illustrations imported into the files to show location, cropping, scaling, and other visual features of the text page.

The contractor must be capable of accepting data in these platforms/formats for either direct input or conversion to contractor's system. NOTE: The contractor is to support upgrades of application software within one month of notification by ordering agency.

Fonts: Various PostScript Type 1 (printer and screen) fonts and True Type fonts will be provided with each order. NOTE: The fonts provided are the property of the ordering agency and are provided for use on the order only. Using the furnished fonts for any job other than this one violates copyright law. All fonts should be eliminated from the contractor's archive immediately after completion of the production run.

Electronic Prepress: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Office prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion of the order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary files formats other than those supplied, unless specified by the Government.

Delivery/shipping status report form.

Form 905 (R. 3/90) "Labeling and Marking specifications".

Blue Labels and Selection Certificates.

GPO Form 2511 (Print Order).

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc. except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH" necessary to produce the product(s) in accordance with these specifications.

FILMS: The contractor must make all films required. All halftones are to be 133-line screen or finer on Quality Level III and 150 line screen or finer for Quality Level II. Films may be opaqued on either the emulsion or non-emulsion side. All halftones, duotones, and 4-color process separations may be produced through photomechanical methods or through high-end drum mounted scanners capable of the equivalent of 200-line screen resolution, and are to be 150-line screen or finer. If a screen value is not given, resolution of 150-line screen is inferred. NOTE: At the contractor's option, output of electronic files direct to plates may be employed.

Four-color Process Films: The films (when made) delivered to the Government must be the final films used for printing. They must be suitable for making press plates for subsequent reprinting without any retouching, excess opaquing, or require any other hand or camera work; must contain at least 3 sets of register marks positioned on opposite sides of the image or suitable pin registration, and must be furnished as single-page or two-pay/companion-page units unless waived by the Government. Films must have minimum 6 mm (1/4") working margin on all 4 sides of the image.

New 4-color process separations will require, in addition to the actual film separations, a one piece full-color laminated proof; the cost of the proof must be included in the cost of making the separations.

Films delivered to the Government are to be packed flat – Do Not Roll. One printed copy of completed product must be packed with the films.

PROOFS: The individual print order will indicate when and what types of proofs are required.

Two sets of composite Dylux (bluelines), or similar layout/position proofs, for the complete product. Proofs shall consist of the complete product with all elements in proper position (not pasted up), and all pages imposed in correct location, imaged face and back, trimmed, and bound to the finished size of the publication. In lieu of a film based proof, a digital layout proof may be furnished provided that the digital proof is imaged using the same Raster Image Processor (RIP) that will be used to produce the finished product (minimum of 600 dpi). Digital layout proofs must also be imaged on two sides, and shall accurately predict front-to back registration and all aspects of page layout/image assembly.

Two sets of one-piece color proofs of the complete product. Color proofs must have illustrations and text matter composited. Low resolution proofs (less than 1800 dpi) that are not representative of final image quality (i.e. dye sub, inkjet, color laser, etc) as well as film overlay type proofs are not acceptable. Proofs are to be "contract quality" and be representative of image quality and color that will be matched by the printed press sheets. Any digital proof used as a "contract proof" must be imaged to predict the appearance of the press sheet, using the same Raster Image Processor (RIP) that will be used to produce the finished product. The contractor is responsible for providing a control system that facilitates making the match between the approved proofs and the printed sheets.

If digital proofs are provided, the make and model number of the proofing system utilized shall be furnished with the proofs.

The contractor must not print prior to receipt of an "Ok to print" or "Ok to print with corrections". The contractor must pick up and deliver proofs to: Receiving Department; UT Battelle LLC; ATTN: B.S. Hembree; ORNL Bethel Valley Road; Oak Ridge, TN 37831.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

Author's Alterations (refer to page 10 (item 16) of GPO Contract Terms) and revised proofs may be required. Author's Alterations and revised proofs will only be paid for when errors are caused by the Government and the Government deems it necessary to require revised proofs or make author's alterations.

STOCK/PAPER: The specifications of all stock/paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

Color of stock/paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

All text stock/paper used in each copy must be of a uniform shade.

All cover stock/paper must have the grain parallel to the spine.

The stock/paper to be used will be indicated on the individual print order.choices:

Text:

White Offset Book, basis size 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A60.

White No. 1 Offset Book, basis size 25 x 38", 80 lbs. per 500 sheets, equal to JCP Code A61.

White Smooth and Fancy-Finish Text, basis size 25 x 38", 80 lbs. per 500 sheets, equal to JCP Code A91.

White Litho (Gloss) Coated Book, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A180.

White No. 1 Coated Text, Gloss-Finish, basis size 25 x 38", 70 lbs., 80 lbs., and 100 lbs. per 500 sheets, equal to JCP Code A181.

White No. 2 Coated Text, Gloss-Finish, basis size 25 x 38", 80 lbs. and 100 lbs. per 500 sheets, equal to JCP Code A182.

White Matte Coated Offset Book, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A240.

Colored Laid-Finish Book, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A250.

White Dull Coated Offset Book, basis size 25 x 38", 60 lbs. and 80 lbs. per 500 sheets, equal to JCP Code A260.

White No. 1 Coated Text, Dull-Finish, basis size 25 x 38", 70 lbs. and 80 lbs. per 500 sheets, equal to JCP Code A261.

White No. 2 Coated Text, Dull-Finish, basis size 25 x 38", 80 lbs. per 500 sheets, equal to JCP Code A262.

White Ledger, basis size 17 x 22", 32 lbs. per 500 sheets, equal to JCP Code J10.

White Text, basis size 17 x 22", 28 lbs. per 500 sheets, equal to Hammermill Color Copy Paper, Photo White.

Covers:

White Litho (Gloss) Coated Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L10.

White No. 1 Coated Cover, Gloss-Finish, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L11.

White Vellum-Finish Cover, basis size 20 x 26", 65 lbs. per 500 sheets, equal to JCP Code L20.

White Matte Coated Cover, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L50.

White No. 1 Coated Cover, Dull-Finish, basis size 20 x 26", 80 lbs. per 500 sheets, equal to JCP Code L61.

PRINTING: Print face only or face and back, head to head, in one to four colors or 4-color process. Contractor required to utilize Promatch (or equal) on Pantone colors when specified on print order. On occasion, metallic inks may be required.

If any text pages print in 4-color process, a charge for 4-color process will be allowed for each text page of the publications. It is anticipated that at least 80% of the text pages will print in 4-color process on each publication.

When the text does not print in 4-color process, a single ink color charge will be allowed for all text pages. The additional ink color charge(s) will be allowed only on the text pages that print with the additional ink color(s).

When indicated on the individual print order, coat entire area of covers 1 and 4 (plus spine, if applicable), and occasionally text pages, with a clear varnish.

Multiple Color Printing: Must be printed on a press capable of printing two colors in a single pass through the press (minimum of two printing units).

PRESS SHEET INSPECTION: Final makeready press sheets may be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, the contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

A representative(s) of the Government may inspect press sheets at the contractor's plant when the job is going to press. These representatives will make their inspections on any official Government workday (Monday through Friday 8:00 a.m. to 5:00 p.m., contractor's local time), and suitable space shall be provided at the plant for this purpose.

The contractor shall notify the Government Printing Office of the date and time the press sheets will be available. In order that proper arrangements can be made, notification must be given at least four (4) working days in advance of the time scheduled for inspection of the press sheets. Notify Manager, Columbus Regional Printing Procurement Office, telephone (614) 488-4616.

MARGINS: Anticipate bleeds on all 4 sides. Margins will be as indicated on the print order or furnished copy.

BINDING: Various binding styles will be ordered as follows. Bind as indicated on the individual print order.

Saddle-Stitch: Fold, inset and saddle-wire stitch with two wire stitches, with or without separate paper cover and trim three sides. Covers trim flush.

Perfect Bound: Fold, gather and perfect bind with separate wrap-around, glued on paper cover and trim three sides. Covers trim flush. When a backstrip is required, it will be included in the cost of the covers.

Looseleaf Products: Fold, gather and trim four sides; stitch with one stitch in the upper left corner or two side stitches, fold to size, coil binding, insert separator sheets between sets, or shrink-film wrap as indicated on the individual print order. Separate, two-piece covers may be required.

Collating: An occasional print order may contain up to 12 separate items. Collate items together.

Scoring: Scoring will be required on all folds and on all folds for covers on all orders requiring perfect binding.

Perforating Text/Covers: Perforate as indicated on the individual print order. Anticipate one perforation will be required along the entire 11" side, 3/8 from bind. The perforation can be located on any page, usually the perforation will be required on the last printed text page. An occasional order will require 3 vertical and 5 horizontal perforations. A charge will be allowed for each perforation.

PACKING: Pack in contractor furnished shipping containers, not to exceed 45 lbs. when fully packed.

PALLETS: All shipments having 20 containers or more must be palletized.

LABELING AND MARKING: Refer to Contract Terms and furnished Form 905.

INSPECTION SAMPLES: When indicated on the print order or otherwise requested, two samples shall be sent for inspection to the U.S. Government Printing Office, Columbus Regional Printing Procurement Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215, Attn: Inspection Samples.

These samples cannot be deducted from the total quantity ordered. The package or envelope containing the samples shall be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which they were ordered. The contractor will comply with the shipping schedule regardless of this requirement and will be notified of the test results only if there are deficiencies.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL):

- (a) Orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Copies must not be chosen from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
Up to 500	32
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,000 and over	200

- (b) These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container.

The container and its contents shall be recorded separately on all shipping documents and sent to the Cincinnati, Ohio address indicated on the individual print order.

- (c) A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished selection certificate shall be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that samples were selected as directed.

Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination to: UT Battelle LLC; ATTN: B.S. Hembree; Receiving Department; ORNL Bethel Valley Road; Oak Ridge, TN 37831

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511) to be picked up with the furnished material.

Approximately 1 to 7 orders per month. Some months will have no orders. Up to 3 orders may be placed on the same day with all three orders being due to deliver at the same time.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to Oak Ridge National Laboratory.

Furnished material must be picked up from and delivered to the Oak Ridge, Tennessee address under "Distribution". No arrangements will be made by the Government to prepare the furnished material in preparation for delivery to the contractor's plant.

If agent picks up material, the contractor must provide completed manifests to the Government agency placing the orders listing his firm as both the shipper and the consignee.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

The numbers under the column headed "WD After" represent the number of workdays allowed to complete that certain part of the schedule after completion of the preceding part.

ORDERS NOT REQUIRING PROOFS: Complete production and delivery must be made within 5 to 15 workdays. Approximately 11 orders.

ORDERS REQUIRING PROOFS: Approximately 30 orders:

Proofs, along with a copy of the specifications, the contractor’s usual proof cover memo form, and information identifying a point of contact and their phone number at the contractor’s plant will be sent directly to the ordering agency by the contractor. The contractor is directed to use the furnished “Proof” label (GPO Form 892) and to include a filled-out return bill of lading or similar document to be used by the agency for the return of the proofs. The cost of transporting of the proofs and the furnished materials BOTH ways is to be borne by the contractor. The contractor has the option of using their own personnel to pick up and deliver the proofs. Transportation of the proofs may be handled by any traceable means.

	<u>WD After</u>
Contractor deliver proofs	3 to 5
Contractor pickup proofs marked "OK to Print" or "OK to print with Corrections"	2
Contractor must make complete delivery	5 to 15

When revised proofs are ordered by the government due to errors caused by the government, additional workdays will be allowed in accordance with GPO Contract Terms, Article 12(c), Extension of Schedule.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RETURN OF GOVERNMENT FURNISHED PROPERTY: The contractor must deliver all material furnished by the Government and digital deliverables, together with one printed sample, to the Cincinnati, Ohio address listed under "DISTRIBUTION".

These materials must be packaged, properly labeled and delivered separate from the entire job. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to pickup/return of furnished material/proofs and furnishing sample copies must be borne by the contractor.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

I.	(1)	(2)	III. (a)	133
A.			(b)	104
1.	(a)	1		
	(b)	3	IV. (a)	12
2.	(a)	20	(b)	27
	(b)	2	(1)	36
3.	(a)	2	(2)	136
	(b)	2	(d)	42
B.			(e)	54,000
1.	(a)	9	(f)	1,000
	(b)	9	(g)	2,000
	(c)	356	(h)	12
2.	(a)	3	(i)	3,000
	(b)	3	(j)	12
	(c)	488		
3.	(a)	1		
	(b)	1		
	(c)	22		
II. (a)		263		
(b)		18		
(c)		9		
(d)		55		
(e)		109		
(f)		9		
(g)		27		
(h)		9		
(i)		109		
(j)		9		
(k)		45		
(l)		27		
(m)		118		
(n)		9		
(o)		9		
(p)		46		
(q)		9		
(r)		9		
(s)		9		
(t)		9		

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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination to Oak Ridge, Tennessee.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. (See page 9 under "PRINITNG" for further explanation of allowable charges.)

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

I. PRINTING, PACKING, AND DELIVERY: The prices offered shall be all- inclusive, and shall include the cost of all materials and operations necessary for printing, packing, and delivery in accordance with these specifications; and shall include the cost of all required material and operations, except for Items II. Stock/Paper, III. Films, and IV. Additional Operations.

Makeready and/or Setup Charges	Running Per 1,000 Copies
(1)	(2)

A. CUT SHEETS:

1. Printing cut sheets face only:
 - (a) Printing in 4-Color process.....per sheet\$ \$
 - (b) Printing in single ink colorper sheet\$ \$
2. Printing cut sheets face and back:
 - (a) Printing in 4-Color process.....per sheet\$ \$
 - (b) Printing in single ink colorper sheet\$ \$
3. *Printing cut sheets in additional color(s)
of ink by Pantone Matching System:
 - (a) Face Onlyper additional color\$ \$
 - (b) Face and Backper additional color\$ \$

(Initials)

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SCHEDULE OF PRICES

	Makeready and/or Setup Charges	Running Per 1,000 Copies
	(1)	(2)
B. BOOKS AND PAMPHLETS:		
1. Print covers/pages in 4-Color Process:		
(a) Covers 1 and 4.....per cover set.....	\$.....	\$.....
(b) Covers 2 and 3.....per cover set.....	\$.....	\$.....
(c) Text Pages.....per text page.....	\$.....	\$.....
2. Print in covers/pages in single ink color:		
(a) Covers 1 and 4.....per cover set.....	\$.....	\$.....
(b) Covers 2 and 3.....per cover set.....	\$.....	\$.....
(c) Text Pages.....per text page.....	\$.....	\$.....
3. *Print covers/pages in additional color(s) of ink by Pantone Matching System:		
(a) Covers 1 and 4 per color, per sideper cover set.....	\$.....	\$.....
(b) Covers 2 and 3 per color, per sideper cover set.....	\$.....	\$.....
(c) Text Pages per color, per side.....per text page.....	\$.....	\$.....

*No additional charge will be allowed for any pantone match authorized on the print order to be built from CMYK on 4-color process text/cover pages.

An occasional order may require a trim size up to and including 17 x 11", when ordered, reimbursement will be made a double the running rate for Item I.

(Initials)

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SCHEUDLE OF PRICES

II. STOCK/PAPER: Payment for all stock/paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered. Prices offered must include the cost of stock/paper for backstrip, when required.

	<u>Per 1,000 Leaves</u>
(a) White Offset Book (60-lbs.)	\$ _____
(b) White No. 1 Offset Book, Smooth-Finish (60 lbs.)	\$ _____
(c) White Smooth and Fancy-Finish Text (80 lbs.)	\$ _____
(d) White Litho (Gloss) Coated Book, (70 lbs.)	\$ _____
(e) White No. 1 Coated Text, Gloss-Finish (70 lbs. or 80 lbs.)	\$ _____
(f) White No. 1 Coated Text, Gloss-Finish (100 lbs.)	\$ _____
(g) White No. 2 Coated Text, Gloss-Finish (80 lbs.)	\$ _____
(h) White No. 2 Coated Text, Gloss-Finish (100 lbs.)	\$ _____
(i) White Matte Coated Offset Book (70 lbs.)	\$ _____
(j) Colored Laid-Finish Book (70 lbs.)	\$ _____
(k) White Dull Coated Offset Book (60 lbs. or 80 lbs.)	\$ _____
(l) White No. 1 Coated Text, Dull-Finish (70 lbs. or 80 lbs.)	\$ _____
(m) White No. 2 Coated Text Dull-Finish (80 lbs.)	\$ _____
(n) White Ledger (32 lbs.)	\$ _____
(o) White Text, Hammermill (28 lbs.)	\$ _____
(p) White Litho (Gloss) Coated Cover (80 lbs.)	\$ _____
(q) White No. 1 Coated Cover (80 lbs.)	\$ _____
(r) White Vellum-Finish Cover (65 lbs.)	\$ _____
(s) White Matte Coated Cover (80 lbs.)	\$ _____
(t) White No. 1 Coated Cover, Dull-Finish (80 lbs.)	\$ _____

An occasional order may require a trim size up to and including 17 x 11", when ordered, reimbursement will be made a double the rate for Item II.

(Initials)

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III. FILMS: An additional charge will be allowed for an element that is not furnished in position on the Government furnished material. The price offered shall include the cost of all required materials and operations in accordance with these specifications.

- (a) Base Films (up to 94 sq. in.)per film..... \$ _____
(b) 4-Color Process Films.....per complete set of films \$ _____

An occasional order may require a trim size up to and including 17 x 11", when ordered, reimbursement will be made a double the rate for Item III.

IV. ADDITIONAL OPERATIONS: The price offered shall include the cost of all required materials and operations in accordance with these specifications, except for Items I. Printing, Packing, and Delivery, II. Stock/Paper, and III. Films.

- (a) Collating separate items into setsper set..... \$ _____
(b) Varnish.....per 1,000 leaves \$ _____
(c) Perforating and/or Scoring:
 (1) Makereadyper perforation/score \$ _____
 (2) Runningper perforation/score, per 1,000 leaves \$ _____
(d) Folding.....per 1,000 leaves \$ _____
(e) Saddle-Stitch.....per book/pamphlet..... \$ _____
(f) Perfect Bindper book/pamphlet..... \$ _____
(g) Coil Binding.....per book/pamphlet..... \$ _____
(h) Slip Sheet.....per book/pamphlet..... \$ _____
(i) Shrink-Film Wrapping.....per package \$ _____
(j) Pallets.....per pallet \$ _____

BIDDERS NAME AND SIGNATURE: Fill out and return three copies of all pages in "Section 4. - Schedule of Prices", initial or sign each in the space provided.

Fill out and return two copies of GPO Form 910. The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

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